

**Borough Council Meeting
Minutes – September 24, 2025**

Call to Order – Mrs. Dekar called the meeting to order at 5:30pm, and Miss Meyer offered the meeting prayer and led the Pledge of Allegiance.

Roll Call – The following members of the Borough Council were present; Cori Belles, James Daly, Derrick Hall, Dan Wayman, Jessica Meyer, and Jessie Dekar. Also present; Henry Farley, Mayor; Gil Crossett, Fire Chief; Bruce Hoffman, Assistant Police Chief; Blane Lathrop, DPW Foreman; Robert Repasky, Assistant Fire Chief; and David Jarrett, Borough Manager.

Announcement - Mrs. Dekar announced that the Borough's 2026 Minimum Municipal Obligation (MMO) has been prepared, reviewed, and approved by the Borough's Pension Administrator.

Citizens to be Heard – The following individuals addressed the Borough Council;

- Dr. Edmund Sabanegh, Guthrie CEO addressed the Borough Council regarding the organization's interest in furthering its relationship with the Borough on economic development projects in the Borough. Dr. Sabanegh explained that their organization provided more than \$132,000,000.00 in charitable care during their most recent fiscal year and that Guthrie is committed to making the community better.
- Kate Ellison, Vice President of Community Affairs at Guthrie introduced herself to the Borough Council and explained that she is very interested in working with the Borough in a cooperative effort on future economic development projects. Mrs. Dekar asked what the next step would be in the process, and Miss Ellison stated that the next step would be to identify opportunities for Guthrie and the Borough to work together.

Approval of Minutes – A motion was made by Mr. Daly and seconded by Miss Meyer to approve the minutes of the Borough Council meeting on July 24, 2025, Borough Council Workshop meeting held on August 20, 2025, and Borough Council Workshop meeting held on September 10, 2025. There were no objections.

Approval of Bills List & Supplemental Bills List - September 11 – September 24, 2025 - A motion was made by Mrs. Belles and seconded by Miss Meyer to approve the bills list. **Under the question:** There were none. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Correspondence Summary – September 2025 – There were no questions or comments.

Financial Report – August 31, 2025 – There were no questions or comments.

Elected & Appointed Officials Reports – The following reports and comments were discussed;

- Mayor Farley announced that Trick or Treat will be held on Thursday, October 30th between 6:00pm and 8:00pm. Mayor Farley also reported that he recently met with a family visiting from Massachusetts who were very impressed with Sayre. Lastly, Mayor Farley recognized that employment anniversaries of the following Borough employees for the period of April 1 thru September 30, 2025, and explained that their combined years of service to the Borough totals 167 years.

April 1 – September 30, 2025

Eric Keir	36 Years	Blane Lathrop	29 Years
Jeremy Horton	23 Years	Mike Henrich	19 Years
Frank Lake	14 Years	Jason Phillips	12 Years
Kandy Ferguson	11 Years	Nikki Hoffman	10 Years
George Nichols	9 Years	Gary Winslow	2 Years
Carter Pries	1 Year	Briar Jenkins	1 Year

- Mrs. Belles asked what the status is on the purchase of the flashing stop signs for North Elmer Avenue and Mohawk Street. Mr. Jarrett stated that they will be presented in October for approval.

Consent Agenda – Mrs. Dekar explained that items of business and matters listed for approval under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

- a. Vote to accept the resignation of Spencer Short effective September 5, 2025
- b. Vote to approve the repository sale of the parcel owned by Victor Serfoss - Linden Street
- c. Vote to accept letters of interest for an alternate position on the Civil Service Commission
- d. Vote to approve Park Use Request – Diahoga Trail - Penn York Opportunities 5K
- e. Vote to approve Park Use Request – Riverfront Park - 10U Travel Baseball League

- f. Vote to approve Park Use Request – Island Pond – Guthrie First Impressions – October 12, 2025
- g. Vote to approve 90 Day Trial Period to designate Cross Street as One-Way East from North Elmer Avenue to North Lehigh Avenue effective on the opening date of the new Guthrie Community Credit Union office
- h. Vote to approve mural request submitted by Friends of Valley Art
- i. Vote to designate the parking spaces on North Elmer Avenue between West Lockhart Street and Cross Street for Guthrie Federal Credit Union customers during the demolition process of the former building.
- j. Acknowledgement of Liquor License Transfer – 128 Desmond Street

A motion was made by Miss Meyer and seconded by Mrs. Belles to approve the Consent Agenda. **Under the question:** There were none. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Vote to extend an offer of employment to Jason Bailey for the position of Patrol Officer VI effective January 1, 2026. A motion was made by Mr. Daly and seconded by Miss Meyer to extend an offer of employment to Jason Bailey for the position of Patrol Officer VI effective January 1, 2026. **Under the question:** Mrs. Dekar explained that due to recent developments, it would be better to start the new officer sooner than the first of the year. Assistant Chief Hoffman explained that starting the new officer before January 1, 2026 will help cover several open shifts that exist in the remainder of the 2025 schedule reducing the need for overtime. Assistant Chief Hoffman stated that he would like to start Officer Bailey on October 9, 2025. Mr. Daly amended his motion and Miss Meyer amended her second to the motion to extend an offer of employment to Jason Bailey for the position of Patrol Officer VI effective October 9, 2025. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Miss Meyer, and Mrs. Dekar; YES. Mr. Wayman; NO.**

Vote to approve the proposal from Bishop Brothers Construction in the amount of \$6,800.00 to furnish and install a drywell at 123 Franklin Street as recommended by the Borough's engineer. A motion was made by Miss Meyer and seconded by Mr. Daly to approve the proposal from Bishop Brothers Construction in the amount of \$6,800.00 to furnish and install a drywell at 123 Franklin Street as recommended by the Borough's engineer. **Under the question:** Mrs. Dekar explained that the purpose of the project is to address a water issue that was not caused by the Borough. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Miss Meyer, and Mrs. Dekar; YES. Mr. Wayman; NO.**

Vote to approve the proposal from Bishop Brothers Construction in the amount of \$30,425.75 to mill and repave North Elmer Avenue between West Lockhart Street and Cross Street.

A motion was made by Mr. Daly and seconded by Miss Meyer to approve the proposal from Bishop Brothers Construction in the amount of \$30,425.75 to mill and repave North Elmer Avenue between West Lockhart Street and Cross Street. **Under the question:** Mr. Jarrett explained that the project will be funded by a grant. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Vote to approve the change order submitted by Bishop Brothers Construction in the amount of \$15,750.00 to install new curbing on the west side of North Elmer Avenue between West Lockhart Street and Cross Street. A motion was made by Mr. Daly and seconded by Miss Meyer to approve the change order submitted by Bishop Brothers Construction in the amount of \$15,750.00 to install new curbing on the west side of North Elmer Avenue between West Lockhart Street and Cross Street. **Under the question:** Mr. Jarrett explained that the project will be funded by a grant. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Adjourn – A motion was made by Mr. Daly and seconded by Miss Meyer to adjourn the meeting at 5:45pm.

Respectfully submitted,



David M Jarrett
Borough Manager/Secretary