

**Borough Council Meeting  
Minutes – March 23 2026**

**Call to Order** – Mrs. Dekar called the meeting to order at 5:30pm and Mr. Hall led <sup>the</sup> of the Pledge of Allegiance and offered the meeting prayer.

**Roll Call** – The following members of the Borough Council were present; Cori Belles, James Bentley, James Daly, Derrick Hall, Dan Wayman, and Jessie Dekar. **Excused:** Jessica Meyer. **Also present;** Henry Farley, Mayor; Gil Crossett, Fire Chief; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager.

**Citizens to be Heard** – There were none.

**Approval of Bills List** - A motion was made by Mr. Daly and seconded by Mrs. Belles to approve the bills list as presented. Under the question: There were none. **Roll Call: Mrs. Belles, Mr. Bentley, Mr. Daly, Mr. Hall, Mr. Wayman, and Mrs. Dekar; YES.**

**Elected & Appointed Officials** – The following items were presented;

- Mayor Farley acknowledged the upcoming anniversaries of Assistant Public Works Foreman Nicholas Shamot (25 Years), recycling center employee Luches "Lucas" Grover (18 Years), and fire truck drivers Clair Pierce (2 Years) and Nathen Simons (2 Years).
- Mayor Farley also thanked Chief Repasky and the members of Howard Elmer Hose Company for the invitation to the organization's recent open house.
- Mayor Farley provided an update on the County's America 250 yearlong celebration activities and explained that a film was produced regarding Sullivan's March and the impact that it made on the Country's history. Mayor Farley explained that the film was recently shown at the Bradford County Emergency Management building and that arrangements are being made to show the film at the Sayre Theatre and Keystone Theatre.
- Mrs. Belles stated that it would be helpful for the Department Heads to provide an update on their respective SWOT analysis and explained how the updates will be utilized in the formulation of the updated 5 year plan.
- Mr. Jarrett asked the Borough Council to consider transferring the Borough's used hydraulic packer to Northern Tier Solid Waste Authority for \$1,000.00 pending final approval by the Pennsylvania Department of Environmental Protection. Mr. Jarrett explained that NTSWA has helped the Borough on several occasions in the past when a piece of equipment or other assistance was needed. Attorney Foster confirmed that the issue can be added to the Consent Agenda for approval. Attorney Foster stated that the Borough would be required to post a revised agenda with the items added tomorrow.
- Mr. Jarrett reported that he recently met with representatives from the Department of Community and Economic Development to discuss the Department's technical assistance program and how the Borough could benefit from the program.

Mr. Jarrett explained that DCED selected the Borough for the program that will provide 400 hours of technical assistance for issues such as pre-planning initiatives, developing requests for proposals, coordinating interactive sessions for community activities, and post planning and implementation. Mr. Jarrett stated that a letter of interest would need to be provided to DCED to move forward. Attorney Foster confirmed that the issue can be added to the Consent Agenda for approval. Attorney Foster stated that the Borough would be required to post a revised agenda with the items added tomorrow.

**A motion was made by Mr. Daly and seconded by Mr. Hall to add the transfer of hydraulic packer to NTSWA for \$1,000.00 pending approval by the PA-DEP and to authorize the Council President to sign a letter of interest to PA-DCED to participate in the Department's technical assistance program. AYES – 6**

**Finance Report – February 28, 2026** – There were no questions or comments.

**Correspondence Report** – There were no questions or comments.

**Consent Agenda** - Mrs. Dekar explained that items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

- a. Approval of Minutes - Borough Council Meeting – February 25, 2026
- b. Approval of Minutes - Borough Council Workshop Meeting – March 11, 2026
- c. Approval of Resolution 2026-03 – Local Services Tax
- d. Approval of Resolution 2026-04 – Hazard Mitigation Plan
- e. Approval of Park Use Request – Howard Elmer Park – Guthrie ICU Easter Egg Hunt – 3/29/26
- f. Approval of Park Use Request – Howard Elmer Park – Guthrie – May 12, 2026
- g. Approval of Park Use Request – Howard Elmer Park – Epiphany Church – 6/7/26
- h. Approval of Park Use Request – Riverfront Park/Diahoga Trail - Lyme Warrior 5K – 6/20/26
- i. Approval of Park Use Request – Riverfront Park/Diahoga Trail – Pound The Ground 5k – 5/23/06
- j. Approval of Trap | Neuter | Release Program – Borough Wide – April 2026 (Date To Be Determined)
- k. Approval of Great American Clean-Up Event – Borough Wide – April 11, 2026
- l. Approval of E-Recycling Event – May 23, 2026 and October 24, 2026
- m. Approval of Cost of Living Increase of 2.7% For Eligible Retirees In The Police Pension Plan
- n. Approval of Conference Attendance Request – PA Government Finance Officers Association
- o. Approval to transfer the Borough's hydraulic packer to Northern Tier Solid Waste Authority for \$1,000.00 pending approval by PA-DEP (*Added to the Agenda after discussion during meeting*)
- p. Authorization for the Council President to sign a letter of interest to participate in the PA-DCED technical assistance program. (*Added to the Agenda after discussion during the meeting*)

A motion was made by Mr. Daly and seconded by Mrs. Belles to approve the Consent Agenda. **Under the question:** Mrs. Belles asked that the minutes of the Borough Council Workshop be corrected to reflect that Mrs. Belles asked for an explanation of the Local Services Tax not an interview. Mr. Wayman stated that he would abstain from **Item M** due to a conflict of interest with the Cost of Living Allowance increase for eligible retirees in the Police Pension Plan. **Roll Call: Mrs. Belles, Mr. Bentley, Mr. Daly, Mr. Hall, Mr. Wayman, and Mrs. Dekar; YES.**

**Vote to approve the purchase of a 2026 Chevrolet Tahoe PPV from through the Pennsylvania Cooperative Purchasing Program.** A motion was made by Mr. Daly and seconded by Mr. Hall to approve the purchase of a 2026 Chevrolet Tahoe PPV through the Pennsylvania Cooperative Purchasing Program. **Under the question:** Mr. Jarrett explained that three (3) quotes were received for the purchase of the new vehicle which included \$59,348.00 from Bonner Chevrolet, \$58,501.00 from Fred Beans Chevrolet, and \$57,500.00 from Towanda Chevrolet. Mr. Jarrett explained that the quotes provided were only for the vehicle and that the up-fitting equipment will be an additional expense. Mrs. Belles asked how much has been budgeted for the expense and Mr. Jarrett stated that \$60,000.00 is included in the budget. Mr. Daly and Mr. Hall amended their respective motion and second to approve the purchase of the 2026 Chevrolet Tahoe PPV from Towanda Chevrolet. **Roll Call: Mrs. Belles, Mr. Bentley, Mr. Daly, Mr. Hall, Mr. Wayman, and Mrs. Dekar; YES.**

**Vote to approve the purchase and installation of the up-fitting of equipment for the 2026 Chevrolet Tahoe as recommended by the Police Chief.** A motion was made by Mr. Daly and seconded by Mrs. Belles to approve the purchase of up-fitting equipment and installation for new 2026 Chevrolet Tahoe PPV as recommended by the Police Chief. **Under the question:** Mr. Jarrett explained that the Borough has received two (2) quotes and a third quote is expected soon. Mr. Jarrett stated that a quote was received from AMP Global Technologies in the amount of \$21,655.00 and a quote from 10-8 Emergency Vehicle Services in amount of \$15,280.00. Mr. Jarrett asked the Borough Council to consider approving the purchase of the up-fitting equipment for an amount not exceed \$18,500.00. Chief Reynolds stated that the decals for the new vehicle will cost an additional \$1,200.00. Mrs. Belles how much has been budgeted for the expense and Mr. Jarrett stated that approximately \$20,000.00 is included in the budget. Mr. Daly and Mrs. Belles amended their respective motion and second to approve an amount not to exceed \$18,500.00. **Roll Call: Mrs. Belles, Mr. Bentley, Mr. Daly, Mr. Hall, Mr. Wayman, and Mrs. Dekar; YES.**

**Adjourn** – A motion was made by Mr. Daly and seconded by Mrs. Belles to adjourn the meeting at 5:52pm. There were no objections.

Respectfully Submitted,



David M. Jarrett  
Borough Manager/Secretary

