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Borough Council Meeting
Minutes – July 22, 2026

Call to Order – Mrs. Dekar called the meeting to order at 5:30pm and Miss Meyer offered the meeting prayer and led the Pledge of Allegiance.

Roll Call – The following members of the Borough Council were present; James Bentley, Derrick Hall, Dan Wayman, Jessica Meyer, and Jessie Dekar. **Also present;** Henry Farley, Mayor; Gil Crossett, Fire Chief; Bruce Hoffman, Assistant Police Chief; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; Robert Repasky, Assistant Fire Chief; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager (excused 5:35pm – 5:38pm).

Citizens To Be Heard – There were none.

Check Presentation – Miss Meyer and Mayor Farley presented Greater Valley EMS Board President David Romig and Greater Valley EMS Assistant Chief Scott Stermer with a $45,000.00 check in support of the Bradford County EMS Sustainability Initiative which is a program launched by the Bradford County Commissioners earlier this year. The program which is not mandatory asks municipalities in County to allocate the equivalent of up to 0.5 mills of property tax revenue and those funds will be matched by County funds to support local EMS providers defray costs associated with capital purchases. Mr. Romig thanked the Borough Council for their support of the EMS sustainability initiative and explained how the funds will help Greater Valley EMS. Mayor Farley stated that the Borough appreciates everything that GVEMS does to help our community.

Approval of Bills List and Supplemental Bills List for July 2 – July 22, 2026 – A motion was made by Mr. Daly and seconded by Miss Meyer to approve the bills list and supplemental bills list. **Under the question**: There were none. **Roll Call: Mr. Bentley, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Elected & Appointed Officials – Mayor Farley acknowledged the July employment anniversaries of

- Mike Henrich, Department of Public Works — 20 Years
- Kandy Ferguson, Administrative Services Coordinator — 12 Years
- George Nichols, Full-Time Patrol Officer — 10 Years
- Michael Phelps, Per Diem Fire Truck Driver — 4 Years
- Gary Winslow, Full Time Fire Truck Driver — 3 Years

Finance Report – June 30, 2026 – There were no questions or comments.

Correspondence Summary – July 2026 – There were no questions or comments.

Consent Agenda – Mrs. Dekar explained that Items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

a. Approval of Minutes - Borough Council Meeting – June 24, 2026
b. Approval of Minutes - Borough Council Workshop Meeting – July 8, 2026
c. Approval of Conference Attendance Request – PSATS Secretary/Manager Summit
d. Approval of Employment Advertisement – Code Enforcement Officer Position
e. Approval of Security Camera Proposal – Riverfront Park
f. Approval of Pay Application #1 – Downtown Streetscape Project Phase III - $365,614.87
g. Approval of Resolution 2026-08 Playground Project *(Amending Resolution 2025-09)*
h. Approval to Post Police Chief Position - Anticipated Opening January 1, 2027
i. Approval to Advertise Ordinance Amendment – Solicitation/Peddling Howard Elmer Park
j. Approval to Establish Steering Committee For Comprehensive Plan Revision
k. Approval to Retain Gabriel Fera P.C. As Special Council For Police Contract Arbitration
l. Approval to Advertise For Bids – 310 East Lockhart Street Demolition

A motion was made by Miss Meyer and seconded by Mr. Daly to approve the items listed on the Consent Agenda. **Under question:** There were none. **Roll Call: Mr. Bentley, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Vote to award the 2026 Paving Project to Glenn O. Hawbaker Inc. – Montoursville, PA for the unit prices listed in their bid. A motion was made by Mr. Daly and seconded by Mr. Hall to award the 2026 Paving Project to Glenn O. Hawbaker Inc. – Montoursville, PA for the unit prices listed in their bid. **Under question:** Mr. Jarrett explained that the project scope of work has been reduced to reflect available funding. The project is tentatively scheduled to begin during the last week of September. **Roll Call: Mr. Bentley, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Unit Prices

Milling 5.5"	$ 10.00/SY
Milling 4.0"	$ 8.00/SY
Milling 1.5"	$ 7.50/SY
25.0mm 4.0"	$ 121.00/Ton
19.0mm 3.0"	$ 119.00/Ton
9.5mm 1.0"	$ 148.00/Ton

Recess – Mrs. Dekar recessed the meeting at 5:37pm.

Executive Session – The Borough Council went into executive session at 5:40pm to discuss the status of the contract negotiations for the Police Department and potential litigation regarding the new records management system. The session ended at 6:15pm.

The meeting reconvened after the executive session and Mr. Jarrett stated would like to discuss the following issues with the Borough Council that he intended to bring up during the Elected & Appointed Officials report on the agenda but could not do so at that time because he had to step out of the meeting to handle another issue.

- Mr. Jarrett asked the Borough Council to consider authorizing him to contact the Pennsylvania State Fire Commissioner's Office to coordinate a meeting with them to discuss what program the Commission offers to municipalities and fire departments for the implementation of a recruiting and retention program, ensuring sufficient funding is budgeted for capital purchases, and the purchase of new apparatus.

A motion was made by Miss Meyer and seconded by Mr. Daly to direct Mr. Jarrett to contact the State Fire Commission Office and coordinate a meeting to discuss programs the Commission offers to Municipalities and fire departments. Under the question: There were none. **Roll Call: Mr. Bentley, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; AYE.**

Mr. Jarrett stated that he spoke with a representative of PA-DCED regarding the submission of the Local Share Account grant application for the new fire engine and explained that the Borough may not incur any costs associated with the new fire engine such as pre-payment or partial payment until a grant is awarded. The Borough may order the new fire engine however we would assume all responsibility for the cost if the grant is not awarded or lower amount than requested is awarded. Mrs. Dekar asked Mr. Jarrett to move forward with preparing the grant application.

Mr. Jarrett stated that because of the concerns associated with the cost of a new fire engine and the three (3) year wait for production, he contacted a company that sells used fire trucks which another local fire department worked with recently the purchase of an aerial truck and the sale of another piece of apparatus. Mr. Jarrett explained that the company has a fire engine available that has similar specifications to the new fire engine being requested by Howard Elmer Hose Company and that the fire engine is listed at for $425,000.00. Mr. Jarrett also reported that a local fire department purchased a brand new mini-pumper unit for $450,000.00 and that he is looking into the cost to refurbish fire engines.

Adjourn – A motion was made by Miss Meyer and seconded by Mr. Hall to adjourn the meeting at 6:22pm. There were no objections.

Respectfully Submitted,

David M. Jarrett
Borough Manager/Secretary