

**Borough Council Meeting  
Minutes – December 17, 2025**

**Call to Order** – Mrs. Dekar called the meeting to order at 5:30pm and Miss Meyer offered the Meeting Prayer and led the Pledge of Allegiance.

**Roll Call** – The following members of the Borough Council were present; Cori Belles, James Daly, Derrick Hall, Dan Wayman, Jessica Meyer, and Jessie Dekar. Also present; Henry Farley, Mayor; James Bentley, Councilman-elect; Gil Crossett, Fire Chief; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; Robert Repasky, Assistant Fire Chief; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager.

**Citizens To Be Heard** – The following individuals addressed the Borough Council;

**Approval of Bills List & Supplemental Bills List** – A motion was made by Mr. Wayman and seconded by Mr. Daly to approve the bills list and supplemental bills list. **Under the question:** There were none. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, and Mrs. Dekar; YES.**

**Elected & Appointed Officials** – Mr. Farley stated that he has received numerous positive comments about the decorations in Howard Elmer Park this year and thanked everyone for their hard work and Mr. Jarrett recognized Mr. Kaiden for taking on the responsibility for the park.

Mrs. Belles commented on the numerous initiatives that were accomplished by the Borough during the year stating how the Borough Council had been responsive to the concerns and suggestions that had been made to them by citizens. Mrs. Belles added that the initiatives were accomplished within the funding available in the budget.

Mrs. Dekar asked about the status of the playground project on the property that was gifted to the Borough by First Citizens Community Bank (FCCB). Mr. Jarrett explained that property has been transferred to the Borough, and FCCB has removed the fencing and the playground equipment. Mr. Jarrett further stated that FCCB will continue to be responsible for snow removal and mowing until the playground project is completed.

**Finance Report – November 30, 2025** – There were no questions or comments.

**Correspondence Summary** – There were no questions or comments.

**Department & Committee Reports** – The following reports were presented to the Borough Council;

- a. Fire Department – There were no questions. Mrs. Dekar stated that she would like for the Borough Council and Fire Department to meet in January to discuss the purchase of a new fire engine.
- b. Police Department – There were no questions or comments.
- c. Borough Manager – Mr. Jarrett reviewed the items listed on his report and stated that an announcement on several grants that were submitted last year is expected soon.

- d. Code Enforcement – There were no questions. Mr. Kaiden asked Attorney Foster if there was an update on the purchase of 310 East Lockhart Street, and Attorney Foster stated that purchase should be completed by the end of January.
- e. Public Works Department – There were no questions. Mr. Jarrett stated that a previous applicant declined the Borough’s offer of employment and the position was re-advertised. Mr. Jarrett explained that the deadline to submit an application was earlier today and that twelve (12) applications were received. The applications will be reviewed and interviews will be scheduled in January.
- f. Borough Solicitor – There were no questions or comments. Mrs. Belles asked if there was an update on the code book updates, and Mr. Daly explained that he is continuing to work on the project and that it is 70% completed. Mrs. Belles asked if there is a projected completion date, and Mr. Daly stated that the outstanding items pertain to state laws and that he wants to ensure that the proposed changes are compliant with the laws. Mr. Daly explained that he has prepared 35 ordinance amendments, and Mr. Jarrett suggested that those amendments be advertised and the remaining items can be completed at a future date.
- g. Emergency Management – There were no questions or comments.
- h. Planning Commission – There were no questions or comments.

**Consent Agenda** – Mrs. Dekar explained that items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

- a. Approval of Minutes Borough Council Meeting – November 19, 2025
- b. Approval of Resolution 2025-12 2026 Per Diem Hourly Rate
- c. Approval of Resolution 2025-13 2026 Equipment & Services Rate
- d. Approval of Resolution 2025-14 Borough Delegates To County EIT Commission
- e. Approval of Resolution 2025-15 Borough Liaison With Berkheimer Associates
- f. Approval of Resolution 2025-16 Borough Solicitor Hourly Rate
- g. Approval of Park Use Request – Riverfront Park – Great Falls Council August 29, 2026
- h. Authorize the Council President, Council Vice President, President Pro Tem and Borough Treasurer to sign checks through the end of the year.

A motion was made by Mr. Daly and seconded by Mr. Hall to approve the items listed on the Consent Agenda. **Under the question:** Mrs. Belles suggested that Resolution 2025-12 be revised to remove the reference to permanent part-time employees and only reference per diem employees. There were no objections to the revision. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, and Mrs. Dekar; YES.**

**Vote to approve the revised 2026 Minimum Municipal Obligations for the Borough's Uniformed and Non-Uniformed Employee Pension Plans as recommended by the Borough's Pension Consultant.** A motion was made by Mr. Daly and seconded by Mrs. Belles to approve the revised 2026 Minimum Municipal Obligations for the Borough's Uniformed and Non-Uniformed Employee Pension Plans as recommended by the Borough's Pension Consultant. **Under the question:** Mr. Jarrett explained that the Uniformed Plan's MMO has been reduced from \$398,597.00 to \$336,235.00 a savings of \$62,362.00, and the Non-Uniformed Employee Plan MMO was revised from \$255,215.00 to \$186,894.00, a savings of \$68,321.00. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, and Mrs. Dekar; YES.**

**Announcement** – Mrs. Dekar announced that the Borough Council's re-organizational meeting will be held on Monday, January 5, 2026 at 5:30pm.

**Recess** – Mrs. Dekar recessed the meeting at 5:58pm.

**Executive Session** – The Borough Council went into executive session at 6:00pm to discuss a personnel issue. The session ended at 6:25pm.

**Adjourn** – A motion was made by Mr. Daly and seconded by Mrs. Belles to adjourn the meeting at 6:25pm. There were no objections.

Respectfully Submitted,



David M. Jarrett  
Borough Manager/Secretary

