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Borough Council Meeting
Minutes - August 19, 2026

Call to Order – Mrs. Dekar called the meeting to order at 5:30pm and Miss Meyer offered the meeting prayer and led the Pledge of Allegiance. Mrs. Dekar announced that Item #11 has been removed from the agenda.

Moment of Silence – Mayor Farley asked that a moment of silence be observed in memory of former Borough Councilmember Eugene Cerutti. Mayor Farley stated that Mr. Cerutti brought a calm dignity to the Borough during his twelve years on the Borough Council during which time a substantial investment was made in the Borough's infrastructure, equipment, accessibility improvements at Island Pond and the downtown, and new buildings for the Public Works Department and Police Department were constructed. Mr. Cerutti and his wife Mary provided and maintained the flowers in Cerutti Garden at Island Pond and the Cerutti Garden area on Desmond Street for more than 20 years and his efforts to make Sayre Borough and the Greater Valley Community a better place to live will long-lasting benefits of future generations.

Roll Call – The following members of the Borough Council were present; James Bentley, James Daly, Derrick Hall, Jessica Meyer, and Jessie Dekar. Also present; Henry Farley, Mayor; Gil Crossett, Fire Chief; Bruce Hoffman, Assistant Police Chief; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; Robert Repasky, Assistant Fire Chief; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager.

Citizens to be Heard – There were none.

Approval of Bills List & Supplemental Bills List – A motion was made by Mr. Daly and seconded by Miss Meyer to approve the bills list and supplemental bills list. **Under the question:** There were none. **Roll Call: Mr. Bentley, Mr. Daly, Mr. Hall, Miss Meyer, and Mrs, Dekar; YES.**

Correspondence Summary – Mr. Jarrett reviewed the following items included in the summary;

a. Bradford County Subdivision & Land Development Ordinance – Mr. Jarrett explained that the Ordinance is related to the construction of Data Centers.

b. Police Pension Actuarial Study – Mr. Jarrett explained that a copy of the study was provided to the Union representing the Patrol Officers.

c. Resident Concern – Letter to Guthrie - Diesel Pump Noise – Mr. Jarrett explained that Guthrie constructed a building to enclose the diesel pump at their pond but one of the neighbors doesn't believe that it is enough to lessen the noise of the pump. Mrs. Dekar stated that she was informed by Mr. Lathrop that Guthrie will be making a modification to the building in the near future to decrease the amount of noise when the pump is running.

d. PennDOT Letter – Upcoming Project – Mr. Jarrett explained that the letter is notifying the Borough of PennDOT's intent to micro-surface North Keystone Avenue between Mohawk Street and Bradford Street in 2027. The project will include all of North Keystone Avenue including the portion in South Waverly Borough. Mr. Lathrop stated that the micro-surfacing process was recently used on Route 220.

e. PA Auditor General Letter – Municipal Pension Audit – Mr. Jarrett explained that the audit finding has been addressed during the contract negotiation process with the police department.

f. PA Liquor Control Board – License Transfer – Bradford Hotel – Mayor Farley asked for clarification on who the license was being transferred to, and Mr. Jarrett stated that he would review the notice submitted to the Borough and confirm who the new license holder is.

g. USPS Letter – Hayden Street Parking – Mr. Jarrett explained that the new Postmaster requested that two parking spots be removed on Hayden Street to improve access to Chacona Lane for their trucking company. Mr. Jarrett stated that the parking spaces on Hayden Street are metered spaces and that a couple of the meters can be bagged to see if that helps the situation. Chief Reynolds stated that the truck traffic previously entered Chacona Lane from West Packer Avenue however there were several incidents where the building on the corner of West Packer Avenue and Chacona Lane was struck by a truck.

h. Sayre Junior Redskins – Helmet Drive Fundraiser – Mrs. Dekar suggested that an alternative option be considered including allowing the organization to host their fundraiser at the recycling center.

i. Road Closure Request – Sayre Sons & Daughters of Italy – Mr. Jarrett explained that the event that required the road closure already occurred but there is another upcoming event in September for the dedication of the newest downtown mural that will require the closure of Chacona Lane between West Lockhart Street and the Elks Club Parking Lot.

j. Comprehensive Plan Steering Committee – Mr. Jarrett explained that the following individuals have expressed their interest in serving on the Steering Committee for the revision of the Borough's Comprehensive Plan;

- Michael Wells, Sayre Superintendent of Schools
- Duane Naugle, Bradford County Planning Director
- Leo Miller, Borough Resident
- James Daly, Borough Planning Commission Chairman / Borough Council
- James Bentley, Borough Planning Commission Member / Borough Council
- Christopher Kaiden, Borough Code Enforcement Director
- David Jarrett, Borough Manager

Mr. Jarrett also stated that he intends to reach out to Melinda Artman who previously worked as a Planning & Zoning Official prior to moving to Sayré Borough and he contacted Guthrie to see if they had a member of their senior staff or fellowship program that would be interested in being part of the Committee. The first steering committee meeting will be held in September.

Finance Report – July 31, 2026 – There were no questions.

Elected & Appointed Officials – Mayor Farley acknowledge the one (1) year employment anniversaries of Patrol Officer Colie Stone and Patrol Officer Zach Hatch. Mayor Farley also acknowledged DPW Foreman Blane Lathrop for 30 years of employment with the Borough. Mayor Farley presented Mr. Lathrop with a plaque and thanked him for years of service and for everything he does for the Borough.

Mayor Farley also thanked Patrol Officer Dalton Spencer and Patrol Officer Zach Hatch for their participation at the Sayre Business Association Car Show on Saturday and commented on how everyone liked the Department's new Chevy Tahoe.

Department & Committee Reports – The following reports were presented to the Borough Council;

Fire Department – There were no questions or comments regarding the report. Miss Meyer stated that the she found the recent meeting with representatives of the Office of the State Fire Commissioner to be very informative and appreciated everyone who took the time to attend the meeting.

Police Department – There were no questions or comments.

Borough Manager – Mr. Jarrett reviewed the item listed in his report and reported that there will be a lot of things brewing in the downtown this week is the final week of the summer events program which includes a performance by the Kirby Band later this evening, the Downtown Summer Splash that is featuring the United States Army Band – 10th Mountain Division on Friday night, and the End of Summer Celebration & Fireworks Display on Saturday. Mr. Jarrett also reported that the refurbishment of six (6) light posts in Howard Elmer Park will begin next week and explained that two (2) posts will be removed and refurbished at a time to ensure that there is adequate lighting in the park until all the light posts are refurbished and reinstalled. Mr. Jarrett also reported that a floor cleaning machine will be purchased.

Code Enforcement – There were no questions or comments.

Borough Solicitor – There were no questions or comments.

Emergency Management – There were no questions or comments.

Planning Commission – There were no questions or comments.

Consent Agenda – Mrs. Dekar explained that the items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote and that there will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

a. Approval of Minutes - Borough Council Meeting – July 22, 2026
b. Approval of Purchase – Solar LED Stop Signs [N. Wilbur & Mohawk | N. Wilbur & Stevenson]
c. Approval of Appointments – Comprehensive Plan Revision Project Steering Committee
d. Approval of Park Use Request – Riverfront Park – Valley Walk Against Suicide – 9/5/2026

A motion was made by Miss Meyer and seconded by Mr. Daly to approve the items listed on the Consent Agenda. **Under the question**: There were none. **Roll Call: Mr. Bentley, Mr. Daly, Mr. Hall, Miss Meyer, and Mrs. Dekar; YES.**

Recess – Mrs. Dekar recessed the meeting at 5:55pm.

Executive Session – The Borough Council went into executive session at 6:00pm to discuss the status of the negotiation of the uniformed employee collective bargaining agreement and potential litigation regarding the record management system upgrade project. The executive session ended at 6:50pm.

Emergency Management Coordinator – Mr. Jarrett explained that Mr. Daly has expressed interest in stepping down as the Borough's Emergency Management Coordinator and that the Borough Council should begin the process to find his replacement. Mr. Jarrett stated that he recently spoke with Colby Holbert and discussed his potential interest in the position. Mr. Jarrett stated that he would ask Mr. Holbert to submit a letter of interest.

Adjourn – A motion was made by Miss Meyer and seconded by Mr. Hall to adjourn the meeting at 7:00pm. There were no objections.