

**Borough Council Meeting
Minutes – April 24, 2024**

Call to Order – Mrs. Dekar called the meeting to order at 5:30pm and Miss Meyer offered the meeting prayer and led the Pledge of Allegiance.

Roll Call – The following members of the Borough Council were present; Cori Belles, James Daly, Derrick Hall, Dan Wayman, Jessica Meyer, Jessie Dekar. **Also present;** Henry Farley, Mayor; Gil Crossett, Assistant Fire Chief; Jonathan Foster Jr., Borough Solicitor; Christopher Kaiden, Code Enforcement; Blane Lathrop, DPW Foreman; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager.

Citizens to be Heard – There were none.

Approval of Minutes – A motion was made by Mr. Daly and seconded by Miss Meyer to approve the minutes of the March Borough Council meeting held on March 27, 2024 and April Borough Council Workshop meeting held on April 10, 2024 as presented. There were no objections.

Correspondence Summary – April 2024 – There were no questions or comments.

Elected & Appointed Officials – The following items were discussed;

- Mrs. Belles asked if the issue of completing a Borough-wide traffic study can be revisited now that the PA 199 project is completed in the Borough and the new Cayuta Creek Bridge will be completed later this summer. Mr. Jarrett stated that the issue will be discussed at the Administration | Fire Committee meeting on May 1st.
- Mayor Farley announced that he would like to acknowledge employee work anniversaries three times each year and reported that the following employees celebrated an anniversary between January 1st and April 30th;

Casey Shiposh	4 Years	Chris Kaiden	10 Years	Bruce Hoffman	14 Years
Dan Reynolds	36 Years	Steve Burlingame	29 Years	Thomas Zebrowski	5 Years
Dylan Haines	3 Years	Derek Watkins	23 Years	Taylor Landis	1 Year
Brandon Fauver	5 Years	Nick Shamot	23 Years		

- Mrs. Dekar asked Chief Reynolds if the Police Department was experiencing any issues with homeless individuals in the Borough, and Chief Reynolds explained that there are some issues and that the Department works with County agencies when issues arise. Mayor Farley stated that the churches in the Valley offer assistance when they can. Chief Reynolds stated that the Borough does have an Ordinance in place that prohibits vehicles and people from being in any park overnight.
- Mrs. Belles thanked Mr. Jarrett for coordinating the Borough's 1st Earth Day Clean UP Project on April 20th and shared a story about a young lady she met that day that was very interested in the Fire Department.

Sub-Division Application - Mrs. Dekar announced that the Borough received a sub-division application for Parcel No. 37-20.21-23 located at 317 South Thomas Avenue Camco Industries] and that the application has been forward to the Bradford County Planning Commission for review and approval.

Approval of Bills List – April 11 thru April 24, 2024 – A motion was made by Miss Meyer and seconded by Mr. Daly to approve the bills list. **Under the question:** Mr. Jarrett stated that he would complete a review of the invoices submitted to date from Stiffler-McGraw for the bandstand project. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Consent Agenda – Mrs. Dekar explained that items of business and matters listed under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda. Mrs. Dekar explained that a request to use the Joseph Desisti Park in Milltown was submitted by the Milltown Neighborhood Watch for a community yard sale. Mr. Daly asked for Item K to be removed for further discussion.

- a. Approve Park Use Request - Guthrie – Nursing Appreciation Event – H.E. Park - May 9th
- b. Approve Park Use Request – Guthrie – Hospital Week – H.E. Park – May 16th
- c. Approve Park Use Request – Guthrie – Employee Picnic – Riverfront Park – July 27th
- d. Approve of Facility Use Request - Valley Storm Softball Team – Riverfront Park
- e. Approve Engine Company #1 Request – Memorial Wall for Cy Morris
- f. Approve Engine Company #1 Request - Naming the Intersection of Lockhart & Desmond in memory of Cy Morris
- g. Approve the renewal of School Resource Officer Agreement with Sayre Area School Dist.
- h. Approve Conference Attendance Request – GFOA-PA May 19 – 22, 2024
- i. Approve Proposal Submitted by Richter Timber LLC.
- j. Approve Memorandum of Understanding with Bradford County Conservation District
- ~~k. Approve Advertisement of Ordinance Amendment of Chapter 61~~
- l. Adopt Resolution 2024-02 – Bradford County Emergency Operations Plan
- m. Approve Park Use Request – Milltown Neighborhood Watch – Milltown Park – May 10 & 11

A motion was made by Miss Meyer and seconded by Mr. Daly to approve the items listed on the Consent Agenda with the exception of Item K. **Under the question:** The request from the Milltown Neighborhood Watch was added to the Consent Agenda as Item M. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Ordinance Amendment – Chapter 61 – Animals - Mr. Daly explained that he reviewed the draft Ordinance Amendment and stated that language needs to be added to the definition section and that there was language in the amendment that conflicting with existing language in the Zoning Ordinance. Mr. Daly also requested that language be included to restrict the sale of eggs without being granted a home occupation variance. Attorney Foster stated that he would correct the issues and have a final document prepared for review by the Borough Council in May.

Vote to approve the proposal submitted by Paradise Energy Solutions to furnish and install a 27.6KWh solar panel system for the Borough at a cost of \$85,670.00. A motion was made by Mrs. Belles and seconded by Mr. Wayman to approve the proposal submitted by Paradise Energy Solutions to furnish and install a 27.6KWh solar panel system for the Borough at a cost of \$85,670.00. **Under the question:** Mr. Daly asked if it would be possible to purchase renewable energy credits for the balance of the kilowatt hours, and Mr. Jarrett stated that he would contact the Borough's consultant and report back to the Borough Council in May. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Vote to award the 2024 Paving Bid to Dalrymple Gravel & Contracting of Pine City, New York in the amount of \$221,233.50. A motion was made by Miss Meyer and seconded by Mrs. Belles to award the 2024 Paving Bid to Dalrymple Gravel & Contracting of Pine City, New York in the amount of \$221,233.50. Under the question: Mrs. Dekar asked when the Borough last worked with Dalrymple and Mr. Lathrop stated it was in 2006. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Vote to award the 2024 Paving Bid – Bid Alternate #1 to Dalrymple Gravel & Contracting of Pine City, New York in the amount of \$89,499.00 A motion was made by Mr. Daly and seconded by Miss Meyer to award Bid Alternate #1 to Dalrymple Gravel & Contracting of Pine City, New York in the amount of \$89,499.00 **Under the question:** Mr. Jarrett explained that Bid Alternate #1 includes Desmond Street between West Packer Avenue and Hayden Street. Mr. Jarrett that grant funds will cover the value of milling the roadway two (2") inches and repaving two (2") inches of 9.5mm blacktop. **Roll Call: Mrs. Belles, Mr. Daly, Mr. Hall, Mr. Wayman, Miss Meyer, and Mrs. Dekar; YES.**

Adjourn – A motion was made by Mrs. Belles and seconded by Mr. Hall to adjourn the meeting at 6:00pm. There were no objections.

Bid Results – 2024 Paving Bids
 Bid Opening – April 17, 2024 @ 4:05pm

Bidder	MILLING - 5.5"	BASE – 25mm	TOP – 9.5mm	TOTAL
Dalrymple Construction 2105 S Broadway Pine City, NY 14871	\$ 10.50/SY \$ 60,511.50	\$ 82.00/Ton \$ 113,652.00	\$ 90.00 \$ 47,070.00	\$ 221,233.50
Glenn O. Hawbaker Inc. 1952 Waddle Road Suite 203 State College, Pa 16803	\$ 8.50/SY \$ 48,985.50	\$ 91.00/Ton \$ 126,126.00	\$ 128.50 \$ 67,205.50	\$ 242,317.00
Bishop Brothers 1376 Leisure Drive Towanda, PA 18848	\$ 7.10/SY \$ 40,917.30	\$ 98.40/Ton \$ 136,382.40	\$ 138.60 \$ 72,487.80	\$ 249,787.50
MR DIRT 21186 Route 187 Towanda, PA 18848	\$13.75/SY \$79,241.24	\$ 135.00/Ton \$ 187,110.00	\$ 140.00 \$ 73,220.00	\$ 339,571.25

Bid Results – 2024 Paving Bids | Bid Alternate #1 – Desmond Street
 Bid Opening – April 17, 2024 @ 4:05pm

BIDDER	MILLING - 5.5"	BASE – 25mm	TOP – 9.5mm	TOTAL
Glenn O. Hawbaker Inc. 1952 Waddle Road Suite 203 State College, Pa 16803	\$ 7.75/SY \$ 18,088.50	\$ 81.50/Ton \$ 45,721.50	\$ 105.00 \$ 22,155.00	\$ 85,965.00
Dalrymple Construction 2105 S Broadway Pine City, NY 14871	\$ 10.50/SY \$ 24,507.00	\$ 82.00/Ton \$ 46,002.00	\$ 90.00 \$ 18,990.00	\$ 89,499.00
Bishop Brothers 1376 Leisure Drive Towanda, PA 18848	\$ 6.40/SY \$ 14,937.60	\$ 95.45/Ton \$ 53,547.45	\$ 119.60 \$ 25,235.60	\$ 93,720.65
MR DIRT 21186 Route 187 Towanda, PA 18848	\$13.75/SY \$32,092.00	\$ 135.00/Ton \$ 75,735.00	\$ 140.00 \$ 29,540.00	\$ 137,367.00