

## **Borough Council Meeting**

**Minutes – April 23, 2025**

**Call to Order** – Mrs. Dekar called the meeting to order at 5:35pm and Miss Meyer offered the meeting prayer and led the Pledge of Allegiance.

**Roll Call** – The following members of the Borough Council were present; James Daly, Derrick Hall, Jessica Meyer, and Jessie Dekar. **Excused Councilmembers:** Cori Belles and Dan Wayman. **Also present;** Henry Farley, Mayor; Gil Crossett, Fire Chief; Jonathan Foster, Jr., Borough Solicitor; Christopher Kaiden, Code Enforcement Director; Blane Lathrop, DPW Foreman; Daniel Reynolds, Police Chief; and David Jarrett, Borough Manager.

**Citizens to be Heard** – There were none.

**Approval of Minutes** – A motion was made by Mr. Daly and seconded by Miss Meyer to approve the minutes of the Borough Council Meeting held on March 26, 2025 and the Borough Council Workshop meetings held on April 2 and April 9, 2025. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Hall, Miss Meyer, and Mrs. Dekar; AYE.**

**Approval of Bills List & Supplemental Bills List – April 10 – April 23, 2025** – A motion was made by Mr. Daly and seconded by Mr. Hall to approve the bills list and supplemental bills list for April 10 thru April 23, 2025. **Under the question:** There were none. **Roll Call: Mr. Daly, Mr. Hall, Miss Meyer, and Mrs. Dekar; YES.**

**Elected & Appointed Officials** – Mayor Farley stated that he, Chief Reynolds, Assistant Chief Hoffman, and Mr. Jarrett attended an Act 13 Event hosted by the Bradford County Commissioners on Tuesday. Mayor Farley explained that the event recognized former Pennsylvania Governor Tom Corbett who was instrumental in the creation of the legislation that resulted in local municipalities receiving Natural Gas Impact Fee revenue.

**Correspondence Summary** – April 2025 – There were no questions or comments.

**Consent Agenda** – Mrs. Dekar explained that items of business and matters listed for approval under the Consent Agenda are considered to be routine and non-controversial and will be enacted by one motion and one roll call vote. There will be no separate discussion of these items. If discussion is desired by a Council Member, that item is to be identified and removed from the Consent Agenda, and will be considered separately at the appropriate place on the Agenda.

- a. Park Use Request – Guthrie ICU Employee Easter Egg Hunt – H.E. Park – April 26, 2025
- b. Road Closure Request – S. Thomas Ave [DPW Bldg. – Boro Line] – April 26, 2025
- c. Park Use Request – Impact X Fitness – Riverfront Park – May 10, 2025
- d. Park Use Request – Guthrie / RPH – Howard Elmer Park – May 12, 2025
- e. Park Use Request – Guthrie / RPH – Howard Elmer Park – May 14, 2025
- f. Road Closure Request – 41<sup>st</sup> Annual Guthrie Gallop – May 17, 2025
- g. Approval of Website Update Proposal From Course Vector, Camp Hill, PA - \$1,756.50

A motion was made by Mr. Daly and seconded by Mr. Hall to approve the items listed on the Consent Agenda. **Under the question:** Mr. Jarrett explained that additional park use request was added to the consent agenda for an event in Howard Elmer Park on May 12, 2025 that will be hosted by Guthrie. **Roll Call: Mr. Daly, Mr. Hall, Miss Meyer, and Mrs. Dekar; YES.**

**Vote to award the 2025 Paving Project to Bishop Brothers Construction in the amount of \$395,917.97 [Unit Prices: Milling - \$5.80/SY | 25mm - \$80.00/Ton | 9.5mm -\$117.00/Ton]** - A motion was made by Mr. Daly and seconded by Miss Meyer to award the 2025 Paving Project to Bishop Brothers Construction in the amount of \$395,917.97. **Under the question:** Mrs. Dekar asked how much funding is available for the project, and Mr. Jarrett stated that the total of funds used for paving is \$491,151.00. **Roll Call: Mr. Daly, Mr. Hall, Miss Meyer, and Mrs. Dekar; YES.**

**Bid Results – 2025 Paving Bids | Bid Totals  
Bid Opening – April 16, 2025 @ 4:05pm**

| <b>Bidder</b>   | <b>Base Bid</b> | <b>Bid Alternate #1</b> | <b>Bid Alternate #2</b> | <b>TOTAL</b>         |
|---|-----------------|-------------------------|-------------------------|----------------------|
| Bishop Brothers<br>1376 Leisure Drive<br>Towanda, PA 18848              | \$ 395,917.97   | \$ 81,438.07            | \$ 12,833.04            | <b>\$ 490,189.08</b> |
| Dalrymple Construction<br>2105 S Broadway<br>Pine City, NY 14871        | \$ 404,368.50   | \$ 91,986.00            | \$ 6,706.50             | <b>\$ 503,061.00</b> |
| Glenn O. Hawbaker Inc.<br>2801 Canfields Lane<br>Montoursville PA 17754 | \$ 450,200.00   | \$ 92,658.00            | \$ 7,207.00             | <b>\$ 550,065.00</b> |

**Vote to table Bid Alternate #1 and Bid Alternate #2 submitted by Bishop Brothers Construction for the 2025 Paving Project pending further review** - A motion was made by Mr. Daly and seconded by Mr. Hall to table Bid Alternate #1 and Bid Alternate #2 submitted by Bishop Brothers Construction for the 2025 Paving Project pending further review. **Under the question:** Mr. Jarrett explained that the scope of work for the bid alternates will be reviewed to align with available funding and presented at the May Workshop meeting for approval. **Roll Call: Mr. Daly, Mr. Hall, Miss Meyer, and Mrs. Dekar; YES.**

**Recess** – Mrs. Dekar recessed the meeting at 5:42pm.

**Executive Session** – The Borough Council went into Executive Session at at 5:45pm to discuss a personnel issue regarding the Police Department and a real estate issue regarding 310 East Lockhart Street. The session ended at 6:15pm.

**Adjourn** – Mrs. Dekar adjourned the meeting at 6:15pm without objection.

Respectfully Submitted,



David M. Jarrett  
Borough Manager